

MINUTES

Meeting: Amesbury Community Area Transport Group (CATG)
Place: Redworth Centre, Amesbury Leisure Centre, Amesbury
Date: Monday 12 November 2018
Time: 10.00 am

Please direct any enquiries on this Agenda to Kate Davey (Traffic Engineer), direct line 01225 713302 or email kate.davey@wiltshire.gov.uk

AGENDA

1 **Note Tracker**

The following information is included in the attached Note Tracker:

- Attendees and Apologies
- Approval of notes of the previous meeting
- Financial Position
- Top 5 Priority Schemes
- Other Priority Schemes
- New Requests/Issues
- Current / ongoing schemes
- Other items

2 **Date of the next meeting** **4th March 2019**

AMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

03	Item	Update	Actions and recommendations	Who
	Date of meeting: 12th November 2018			
1.	Attendees and apologies			
	Present:	Cllr Mike Hewitt – Wiltshire Council Kate Davey – Wiltshire Council Andy Cole – Wiltshire Council Roger Fisher – Amesbury Town Council David Hassett – Shrewton Parish Council Cllr Darren Henry – Wiltshire Council Deborah Potter – Tilshead Parish Council Catherine Purves – Idmiston Parish Council Maureen Atkinson – Winterbourne Parish Council Richard Harris – Shrewton Parish Council Tony Pywell – Winterbourne Stoke Parish Council Steven Cocking – Idmiston Parish Council John Ellis – Durrington Town Council Graham Jenkins – Bulford Parish Council Cllr Robert Yuill – Wiltshire Council		
	Apologies:	Cllr John Smale – Wiltshire Council, Cllr Graham Wright – Wiltshire Council, Dave Roberts – Wiltshire Council, Jackie Clark – Bulford Parish Council, Richard Deakins – Durrington Parish Council		
2.	Notes of last meeting			
		The notes of the last meeting held on 3 rd September 2018 were accepted as a true record.	Agreed.	All

AMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

3.	Financial Position			
		See Finance sheet. 2018/19 allocation is £17,731.00. 2017/18 underspend was £35,502.00 and the current commitments total £39,255.00 giving a remaining budget of £20,603.00.	Agreed.	All
4.	Top 5 Priority Schemes			
a)	Issue 4053 High Street/A360 Shrewton – Lining works	The group agreed to fund the lining scheme at a cost of £2500. KD to give update at meeting.	ACTION: Work complete. Close issue.	DR
b)	5739 Boscombe Road, Amesbury. Request for Bus Clearway marking.	The group agreed to allocate £1000 to install two bus clearway markings on Boscombe Road and remove the redundant Bus Stops outside Christ the King School. KD to give update at meeting.	ACTION: Site work imminent. Chase completion.	KD
c)	4968 Junction of The Portway & the A338 (SP4 6JL) Amendments to structure/signage in order to slow vehicles on approaches to the roundabout	Topo has been received – design can progress if made a top 5 priority. Potential scheme would be in the region of £15k-20k and would need a road closure at each arm to facilitate the work. Prelim design work has indicated that the installation of build out islands on each arm of the roundabout has potential to work but the tracking movements of larger vehicles did show that it would be a tight maneuver and may end up causing issues with near side verge overrun. I have done some preliminary costings for a project of this nature and the ball park figure is in the region of £35,000.	ACTION: Costs for improvement works only to be sent to Winterbourne PC for further contribution discussion.	KD

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		<p>Signing & road markings proposal drafted and the ball park estimate for this work is £5,000.</p> <p>Winterbourne PC has confirmed that they do not wish to contribute to this scheme. Group to discuss and decide whether to proceed or close issue.</p>		
d)	<p>5899</p> <p>Bulford Road jcn Recreation Road, Durrington</p> <p>Stop junction.</p>	<p>There have recently been two accidents at the junction of Bulford road and Recreation Rd in Durrington. Also accidents at same junction Windsor Road side. These accidents were serious with real danger to pedestrians and drivers.</p> <p>This junction does not meet the visibility restrictions that allow a “Stop” junction to be introduced and there is good visibility of pedestrians crossing at the junction. No collisions involving personal injury recorded on the Police database for the previous 6 years.</p> <p>GW clarified that the issue is vehicles entering Bulford Road from Recreation Road not realising that it is such a busy road. The double yellow lines and give way markings are very worn and there is no give way sign.</p> <p>Site work ongoing. Electrical work complete. New signs to be erected. Road markings complete.</p>	<p><u>ACTION:</u> Chase completion of signing work.</p> <p><u>ACTION:</u> Send Durrington TC clerk waiting restriction request form.</p>	<p>KD</p> <p>KD</p>
e)	<p>5924</p> <p>A338, Winterbourne</p> <p>Bollards to prevent parking on verge.</p>	<p>Winterbourne Parish Council would like to request an item to be included at the next CATG meeting - the PC is concerned about vehicles being parked on the grass verge to the right of the bus shelter at Summerlug - we understand that this area is under the jurisdiction of Wilts Council. The PC has suggested placing bollards at the site with funding sought from the CATG for the bollards WPC prepared to contribute if necessary applicable.</p>	<p><u>ACTION:</u> Work complete. Close issue.</p> <p><u>ACTION:</u> Arrange 75% reimbursement from CATG budget to Winterbourne PC.</p>	<p>DR</p> <p>KD</p>

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		<p>PC received quote from local company for supply & installation of 15 number concrete bollards at £637.70 + VAT. Does this include traffic management measures? Further investigation required to confirm whether this company has the correct insurance and streetworks accreditation to work on the public highway.</p> <p>KD sourced quote from Wiltshire Council supplier for 15 no Glasdon Glenwood bollards with installation by our contractor at £3,500. This includes temporary traffic management for working on A338.</p> <p>Parish Council arranging for works to be carried out independently. Winterbourne PC to give update at meeting.</p>		
f)	<p>6383</p> <p>Speeding traffic & HGVs – Shrewton village</p>	<p>Speeding traffic and HGVs using Shrewton despite the 3.5ton weight restriction. Three minor accidents recorded in the last week. Large numbers of vehicles using the route as a rat run to avoid A303. No footpath down into the village resulting in difficulty walking children to school.</p> <p>KD has requested overgrown trees be cut back and lamp columns to be cleaned to make them more visible.</p> <p>Traffic management improvements have been submitted by the Parish Council.</p> <p>Preliminary design proposal attached to end of agenda, to be discussed at meeting.</p>	<p>ACTION: Shrewton PC agree to 25% contribution in principle. Scheme to be agreed at next PC meeting and design to be finalised ready to order works.</p>	<p>Shrewton PC / KD</p>

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5.	Other Priority schemes			
a)	<p>5451</p> <p>Salisbury Road, Shrewton - 3.5t weight limit except for loading</p>	<p>The group agreed to allocate £3000 towards a 3.5t HGV ban however post meeting I was informed that this needs to go through the Freight Assessment & Priority Mechanism (FAPM) led by the Transport Planning team on an annual basis. The group will need to nominate Salisbury Road as one of its roads for 2018/19. In the meantime the PC may wish to collect evidence of goods vehicles that are using the road, particularly those between 3.5t and 7.5t. The High Street, Shrewton was considered an exception as this was an unenforceable weight limit.</p> <p>Spencer Drinkwater explained the freight strategy where each CATG put 2 sites forward each financial year. An environmental weight restriction is either 7.5t or 18t, 3.5t can only be used for structural reasons. Salisbury Road already has a 7.5t except for access.</p> <p>Chair asked for Parish Council to gather data and submit to CEM. Limited data collected due to lack of volunteers.</p> <p>Officers asked to investigate amending weight restriction from 'except for access' to 'except for loading'. Update to be given at meeting.</p>	<p><u>RECOMMENDATION:</u> Group agreed to go ahead with change to Traffic Regulation Order (TRO).</p> <p><u>ACTION:</u> Shrewton PC to confirm agreement & 25% contribution.</p> <p><u>ACTION:</u> Start legal process to amend TRO.</p>	<p>All</p> <p>Shrewton PC</p> <p>KD</p>
b)	<p>5794</p> <p>Telegraph Hill/Salisbury Road, Bulford</p> <p>7.5t weight restriction</p>	<p>At the bottom of the hill just entering the village it is dangerous if not impossible for 2 heavy vehicles to pass, e.g. double decker bus, articulated lorry, tracked vehicle.</p> <p>This will need to go via the FAPM process as detailed in 5a. Spencer has confirmed this location is on the list for consideration.</p>	<p><u>RECOMMENDATION:</u> No further action can be taken until FAPM process has been reviewed. Group agreed to keep open.</p>	<p>All</p>

AMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

c)	5923 Summerlug fence repairs	<p>Group to confirm that they wish to fund this repair work and it can be programmed and completed by Andy Cole.</p> <p>Winterbourne PC have confirmed they wish to make a 25% contribution to the fence repairs. Andy Cole to prepare accurate cost estimate for PC to review.</p>	<p>RECOMMENDATION: AC confirmed costs of £375. PC agreed contribution. Group agreed to go ahead.</p> <p>ACTION: Work to be ordered.</p>	<p>All</p> <p>AC</p>
d)	5960 Stockport Avenue, Amesbury – Bus Shelter	<p>Town Council would like to request a bus shelter to be installed on west side of Stockport Avenue between White Lands and Muggleton Roundabouts. New bus shelters are only installed if the Parish/Town Council agree to take on any future maintenance.</p> <p>KD and RF met on site to discuss on 29/05/18. KD confirmed there is sufficient space to install a cantilever bus shelter similar to the existing shelters further north on Stockport Avenue. RF to undertake further investigation to confirm if the TC are prepared to take on maintenance responsibility and to also investigate potential for RTPI (Real Time Passenger Information) system with Passenger Transport team.</p> <p>Amesbury TC to give update at meeting.</p>	<p>ACTION: Close issue.</p>	<p>DR</p>
e)	6347 Bulford Road speeding traffic	<p>Speeding traffic along Bulford Road from its junction with Amesbury Road heading west past the Military accommodation. Request for speed signs, children warning signs and SID.</p> <p>This area is a 30mph speed limit by virtue of street lighting therefore regulations state that repeater signs can not be erected. If Parish Council supports the issue it is recommended in the first instance to request a metro count to see if the route meets the criteria for community speed watch or the use of the SID (Speed Indicator Device). Possible to investigate warning signs if more information is given regarding specific location along this route.</p>	<p>ACTION: Bulford PC, Andy Cole and MOD to arrange meeting to discuss appropriate timescales for metro count and pedestrian survey.</p>	<p>Bulford PC/AC/ MOD</p>

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		<p>KD checked and we do not hold any metro count data for the location.</p> <p>Bulford Parish Council to confirm if metro count has now been completed. Also to give update on discussion with the school on current journeys.</p>		
f)	<p>6466</p> <p>Thorneydown Road, Winterbourne Gunner – Pedestrian access concerns.</p>	<p>Resident concerns over car parking area in front of group of 8 houses along Thoneydown Road, Winterbourne Gunner. Difficulty in gaining access through the parked cars to get in and out of residents homes. Investigation into converting part of the grass verge from carriageway up to the front access to houses into footway is possible if the group make it a top priority.</p> <p>KD has requested update from Housing Management who have confirmed they will investigate this issue and provide a suitable solution for the resident.</p>	<p>ACTION: Chase Kate Darbyshire in Housing Management on outcome of investigation.</p>	KD
g)	<p>6543</p> <p>Church Street, Winterbourne Stoke – request for 20mph speed limit</p>	<p>Request for 20mph speed limit for Church Street area in Winterbourne Stoke. Cost of feasibility study for such request is £2.5k. More information required from Winterbourne PC.</p>	<p>ACTION: Winterbourne Stoke PC to investigate land ownership for Brook Close and confirm.</p> <p>ACTION: Winterbourne Stoke PC to confirm 25% contribution to feasibility study.</p>	<p>WSPC</p> <p>WSPC</p>
h)	<p>6555</p> <p>High Post Road, Winterbourne – Dangerous crossing for pedestrians using golf course</p>	<p>Speeding traffic along High Post Road. Golfers crossing the road are at risk as volume of traffic and speed has increased. More information required from Winterbourne PC.</p>	<p>RECOMMENDATION: Golf club to consider signing and access improvements on their own land.</p> <p>ACTION: Close issue.</p>	DR

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i)	6579 A345 Netheravon Road, Durrington –Safety concerns over volume of traffic and crossing movements.	<p>Various safety issues on the A345 Netheravon Road, Durrington. There is serious concern that the volume and types of traffic particularly HGVs is on the increase and will only worsen with Army rebasing in the area and those travelling to the new school in Larkhill. Families feel they are unable to cross the road safely especially with children.</p> <p>KD & Cllr Wright visited the site and subsequent to this KD prepared and sent response to Cllr Wright on each issue raised. Recommend issue is now closed.</p>	<p>ACTION: Close issue.</p>	DR
6.	New Requests / Issues			
a)	6605 High Street, Amesbury Reinstatement of taxi rank.	<p>Request for taxi rank on High Street, Amesbury near to New Inn to be reinstated.</p> <p>This is a waiting restrictions request as the Traffic Regulation Order would require amending. The requester should complete the request form and submit to Network Management. A review of Amesbury has only just been carried out, therefore it would be some considerable time before another is completed.</p>	<p>ACTION: Amesbury TC do not support this request. Close issue and inform requester.</p>	DR
b)	6612 Church Street, Durrington Large vehicles mounting the kerb.	<p>I live at Walnut Tree Cottage Church Street Durrington SP4 8AN which abuts a public footpath adjacent to Church Street. Double decker buses mount the pavement several time daily when passing one another. Other large vehicles also mount the pavement from time to time. This practice is illegal and has the prospect of damaging the footpath kerb and porch of our house.</p> <p>Request for bollards on footway. To be discussed at meeting.</p>	<p>ACTION: Close issue and inform requester. Bollards are not a feasible solution for this site as footway is not wide enough.</p>	DR

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c)	<p>6673</p> <p>High Street, Amesbury Speeding vehicles towards the traffic signals.</p>	<p>Within the town centre of Amesbury a concerning situation has arisen with the increase in traffic along the High Street and where drivers feel the need to race down the High Street with an aim of beating the traffic lights. It is only a matter of time until someone is either knocked down on the highstreet or a serious road collision occurs at the crossroads where cars have tried to beat the traffic lights. Request for traffic calming measures.</p> <p>To be discussed at the meeting.</p>	<p>ACTION: Amesbury TC do not support this request. Close issue and inform requester.</p> <p>ACTION: Request traffic signals look at timing of lights with ped phase.</p>	<p>DR</p> <p>KD</p>
d)	<p>6700</p> <p>Appleford School, Elston Lane Shrewton. Bus stop sign/post.</p>	<p>Request for bus stop flag sign/post outside of Appleford School. Passenger Transport have confirmed that buses already stop outside of the school, but suggested a sign to indicate this might be beneficial. The bus company will supply a flag sign free of charge if this is requested by the school, but a sign post would have to be installed by Wiltshire Highways.</p> <p>To be discussed at the meeting.</p>	<p>ACTION: Cllr Henry to discuss request & funding source with Orcheston PC & Appleford School before progressing.</p>	<p>Cllr Henry</p>
e)	<p>6743</p> <p>A360, Tilshead. Horse warning signs.</p>	<p>Request for Two horse warning signs to be erected at either end of the village of Tilshead as a preventative measure. The village has a number of horse owners who use the busy A360 road to reach fields andor bridleways to ride. There have been several incidents of road users being close and not giving enough room to pass horse riders.</p> <p>To be discussed at the meeting.</p>	<p>ACTION: Site meeting to be arranged to investigate request. Along with issue 5056 footway request.</p>	<p>Tilshead PC / KD</p>

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f)	Speeding traffic through Idmiston village to Porton Down.	Concerns over speeding traffic through the village of Idmiston for vehicles travelling to/from Porton Down. To be discussed at the meeting.	ACTION: Idmiston PC to request metro count for Church Lane, Idmiston with Dave Roberts if there is no recent data available for this site.	DR
7.	Requests for Waiting Restrictions			
a)	5738 Stockport Road, Amesbury. No waiting at any time. 5740 Fairfax Close, Amesbury. No waiting at any time. 5958 Salisbury Street, Amesbury. No loading at any time. 5962 Meridian Way/Sunrise Way, Amesbury. No waiting at any time. 5959 Mills Way, Amesbury. No waiting at any time.	<p>All waiting restriction requests for Amesbury have been passed to the Network Management team to carry out a review of the town during 2018/19.</p> <p>Site work ongoing. Completion of all works is imminent.</p>	ACTION: Work complete. All issues to be closed.	DR
b)	5795 A3028 Double Hedges No waiting at any time	A new path has been introduced between Bulford and Solstice Park Amesbury. Accordingly the approach pavement at the Bulford end has been widened parking bays marked on the opposite side of the road and a preferred crossing installed. People are now parking half on the kerb adjacent to this crossing vert near to the junction which is particularly dangerous.	RECOMMENDATION: Leave open.	

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		<p>Double Yellow lines introduced alongside the full length of the widened pavement. £1000 for order £1150 for works.</p> <p>BPC asked for this scheme to be put on hold until the outcome of discussions with DIO regarding S106 works in the village.</p>		
8.	Any other business			
a)	Street Nameplates	<p>The group agreed to proceed with the following Street Nameplates at a cost of approximately £3250 and agreed to allocate the remaining £1750 for future applicants.</p> <p>Idmiston – Church Road/Idmiston Road Winterbourne - Vicarage Lane, Highpost Road (both ends) West (Amesbury) end of Down Barn Road. Durrington – Windsor Mews Bulford – Salisbury Road x 3, Newmans Way, The Leaze, Dukes Way</p> <p>Andy Cole is currently working on ordering the above street name plates. Update to be given at meeting.</p>	<p>Cllr Wright already has sign for Windsor Mews.</p> <p>Work in progress.</p>	AC
b)	Replacement of missing speed limit terminal signs A360 Shrewton	<p>Cllr Henry indicated that the replacement 50mph/national speed limit terminal signs are yet to be done. This has previously been reported through the MyWiltshire App.</p>	<p>Maintenance issue.</p>	AC
c)	Telegraph Hill, Bulford – Planning process for proposed double mini roundabout.	<p>Bulford Parish Council wish to express their disappointment with the lack of communication between Wiltshire Council and Bulford Parish Council throughout the planning process for these improvements. Outline planning proposals did not indicate that the improvements would be in the form of a double mini roundabout and the PC has concerns over the lack of pedestrian facilities within the proposal and the difficulty large vehicles will encounter when this work has been</p>	<p>Noted.</p>	All

AMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

		constructed. Bulford Parish Council plan to make contact with the Leader of the Council to voice their concerns on this project.		
d)	Area Board Meeting:	22nd November 2018 - 7pm. Proposed venue: Amesbury Library, Smithfield St, Amesbury, Salisbury, SP4 7AL		
9.	Date of Next Meeting:	4 March 2019, 10am, Redworth Centre, Amesbury Leisure Centre, Amesbury		

AMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

Amesbury Community Area Transport Group

Highways Officer – Kate Davey

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Amesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Amesbury Area Board will have a remaining Highways funding balance of **£20,603.00**.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

Amesbury CATG

FINANCIAL SUMMARY

BUDGET 2018-19

£17,731.00 CATG ALLOCATION 2018-19

£35,502.00 2017-18 underspend

Contributions

Winterbourne PC for Summerlug fence repairs

£250.00 TBC

Winterbourne PC for A338 bollards

£875.00 Estimate *to be completed by local company - costs to be confirmed*

Durrington PC for Recreation Road give way signs/lining

£750.00 TBC

Winterbourne PC for A338 Portway roundabout improvements

£1,250.00 TBC

Shrewton PC for London Road Traffic Management Imp.

£3,500.00 TBC

Total Budget

£59,858.00

Commitments carried forward

A338 Portway Roundabout Signing Improvements

£5,000 Estimate

Amesbury Boscombe Road - Bus Clearway marking

£1,000 Ordered

Durrington, Bulford Road - Bollards

£3,241 Complete

Street namplates

£5,000 Estimate

Shrewton, High Street/A360 - Lining

£2,514 Ordered

A338 Winterbourne - Bollards

£3,500 Estimate *to be completed by local company - costs to be confirmed*

A338 Winterbourne - Fence Repair

£1,000 Estimate

A338 Amesbury Road Crossroads

£1,000 Complete

New schemes

Durrington, Recreation Road give way sign & overhead lighting

£3,000 Ordered

Amesbury, Stockport Avenue Bus Shelter

Further investigation required by Amesbury TC

Shrewton, London Road Traffic Management Improvements

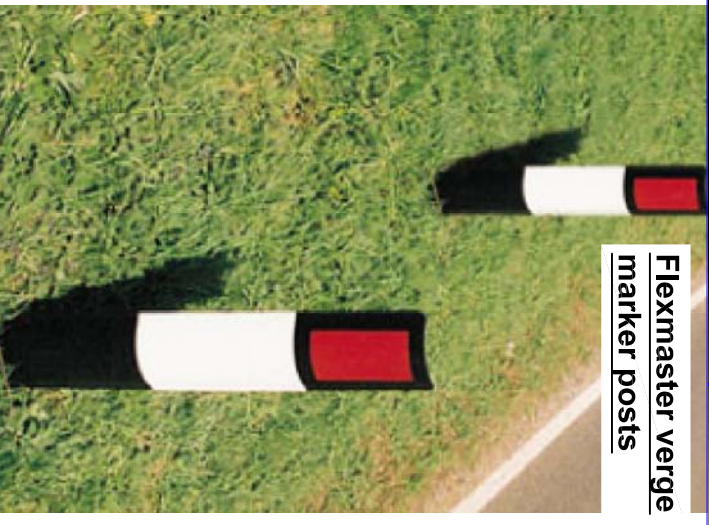
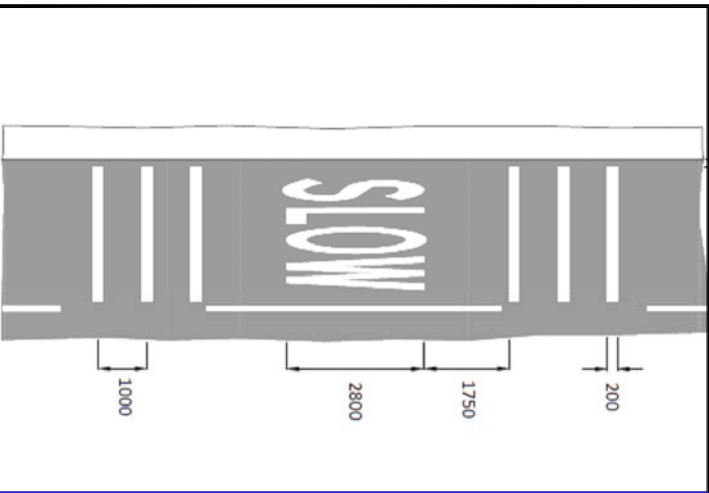
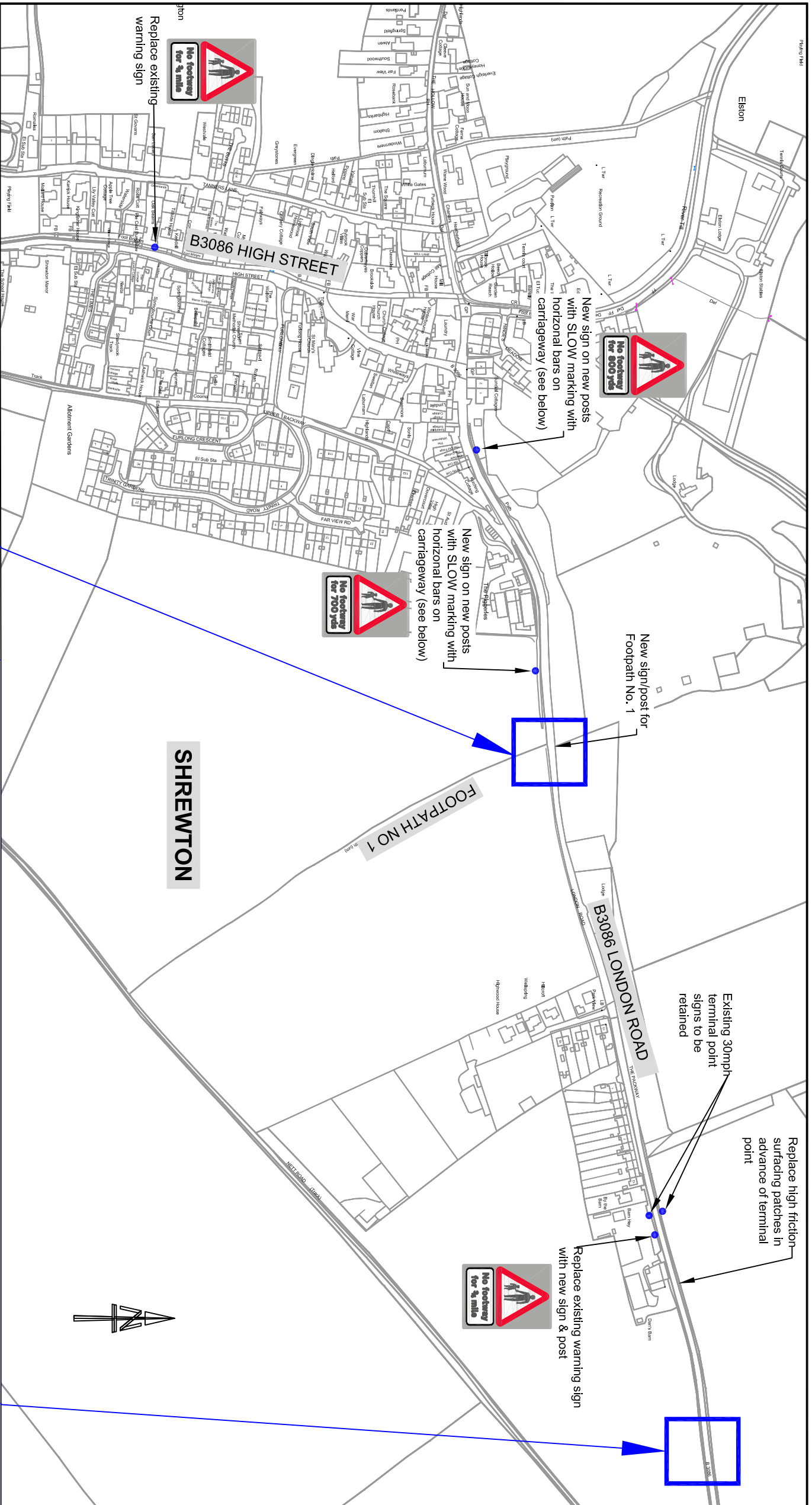
£14,000 Ball park estimate

Total commitment **£39,255.00**

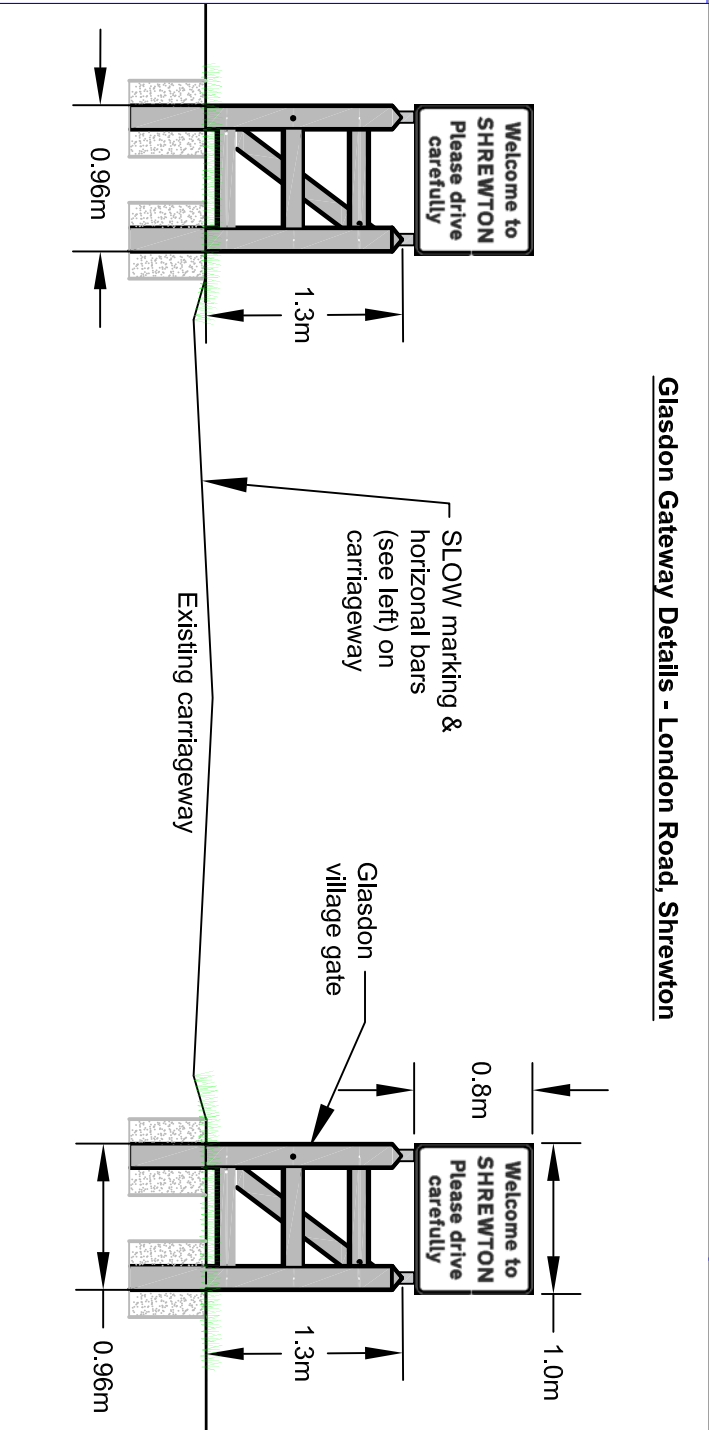
Remaining Budget **£20,603.00**

NOTES:

NB: Signs shown on this drawing are indicative only.



Flexmaster verge marker posts



<p>PROJECT: AMESBURY CATG SCHEME LONDON ROAD, SHREWTON SIGNING & ROAD MARKINGS IMPROVEMENTS</p>	
<p>DRAWING PURPOSE: PRELIM DESIGN</p>	
<p>DRAWING TITLE: PRELIM DESIGN</p>	
<p>SCALES: NOT TO SCALE</p>	<p>SHEET SIZE: A3</p>
<p>DRAWING No. KADT/SHREWTON</p>	<p>REVISION: 0</p>
<p>FILE REF.: L:\ITEMS\GIS\RCS\EMSL\LONDONRD\SHREWTON\DESIGN</p>	

Wiltshire Council (100049050) 2018

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Traffic & Network Management
County Hall, Bythesea Road, Trowbridge
Wiltshire, BA14 8JD
Tel: 0300 4580100
Website: www.wiltshire.gov.uk

REV	DATE	DRAWN	CHECK	APPRV	DESCRIPTION
0	20/08	KAD	D.M.T	D.M.T	ORIGINAL
A					
B					
C					
D					
E					
F					